



**INVITATION TO THE  
12<sup>th</sup> INTERNATIONAL AMATEUR RADIO UNION R3 CONFERENCE  
HOSTED BY THE CHINESE TAIPEI AMATEUR RADIO LEAGUE  
LINKOU TAIPEI, TAIWAN  
FEBRUARY 16<sup>th</sup> TO FEBRUARY 20<sup>th</sup> 2004**

The Chinese Taipei Amateur Radio League is proud to host the 12<sup>th</sup> IARU Region 3 Conference to be held in Linkou Taipei Taiwan, from Monday February 16<sup>th</sup> to Friday February 20<sup>th</sup> 2004. The following details will help in making your arrangements for your visit.

**(a) Hotel/Accommodation Information & Prices**

The 12<sup>th</sup> IARU Region 3 Conference is to be held in the *Highness Hotel, Linkou Taipei, Taiwan*.

Room Rates are part of a conference package deal and include Breakfast each day of the main conference.

Executive Double Room (Single Room, 1 double-size bed)	\$2600.00NT\$/room/night
Superior Twin Room (2 single beds)	\$3000.00NT\$/room/night
Deluxe Twin Room (1 double-size & 1 single beds)	\$3780.00NT\$/room/night
Day Rates for Delegates not staying in the Hotel <sup>(2)</sup>	\$80.00USD/person

Notes:

(1) Please add 5% for tax.

(2) Persons attending the conference hotel Rates (ie not resident at the hotel).

Morning and afternoon Tea and Coffee are included in the conference package and are complimentary.

Alternate accommodation is available, another hotel's registration form is attached.

**(b) Booking/Payment for Accommodation**

The CTARL is corresponding all accommodation bookings and payments for the conference with the Highness Hotel.

To register for the 12<sup>th</sup> IARU Region 3 Conference, delegates and (if relevant) their spouses each need to individually **fill out a conference registration form** (copies attached) and **forward it to the R3-Staff CTARL, (with your payment,) to arrive no later than January 16<sup>th</sup> 2004**. If booking twin share or double rooms, please make sure to include the name of the person you wish to share with on each form in the space provided.

To secure your room booking, **payment is required in advance**. All Monies for hotel accommodation, or attendance fees for those not staying at the conference hotel are to be made payable direct to the R3-Staff CTARL.

Credit Card payments (MasterCard and VISA ONLY) are welcome. Please fill in the relevant details on the attached accommodation registration form if you wish to use credit card facilities.

If you are staying in accommodation other than the Highness Hotel, then payment for your rooms is to be directly between yourself and your chosen hotel/motel. In that circumstance, only the conference **Attendance fees** is to be made **payable by January 16<sup>th</sup> 2004** to the CTARL Conference R3-Staff. Do not attempt to book directly with the Highness Hotel, as the booking arrangements for the conference have been arranged to go through the CTARL. If you are intending to use alternate accommodation, please include the name of the hotel/motel you are staying at on your registration form in the space provided.

*All bookings will receive a confirmation letter from the R3-Staff CTARL upon receipt.*

**URGENT! IN ADDITON TO PROMPTLY COMPLETING THE REGISTRATION FORMS AND MAILING THEM, (WITH PAYMENT,) TO THE CTARL, PLEASE ADVISE R3-STAFF VIA E-MAIL (WHERE POSSIBLE) AT [r3info@ctarl.org.tw](mailto:r3info@ctarl.org.tw) OF YOUR ACCOMMODATION REQUIREMENTS AS SOON AS POSSIBLE SO THAT ACCURATE FINAL ROOM NUMBERS CAN BE PROMPTLY PASSED TO THE HOTEL.**

*NOTE: Due to the unforeseen change in venue, room numbers at the Highness are tight. Book early to ensure that you secure your accommodation for the conference. If there is a room shortage, alternate arrangements will be made for you.*

### **(c) Visa information and Entering Taiwan**

Depending on where you are coming from, you have one of two possible entry requirements to come to Taiwan.

## **Regulations of Visa-Exempt Entry and Landing Visas for Foreign Nationals**

### **Visa-Exempt Entry**

Countries eligible for Visa-exempt entry:	Australia, Austria, Belgium, Canada, Costa Rica, Finland, France, Germany, Greece, Italy, Japan, Republic of Korea, Liechtenstein, Luxembourg, Malaysia, the Netherlands , New Zealand, Norway, Portugal, Singapore, Spain, Sweden, Switzerland, U.K. and U.S.A.
Requirements:	<ol style="list-style-type: none"> <li>1. a passport valid for at least six months (unless otherwise stipulated by treaty or agreement)</li> <li>2. a confirmed return air ticket or an air ticket and a visa for the next destination, and a confirmed seat reservation for departure.</li> <li>3. no criminal record.</li> </ol>
Duration of stay:	14 days
Ports of entry:	C.K.S. International Airport, Kaohsiung International Airport, Keelung Harbor, Hualien Harbor, Taichung Harbor and Kaohsiung Harbor.

	( Makung Airport, Hualien Airport, only for charter)
Change to a single-entry visitor visa:	<ol style="list-style-type: none"> <li>1. Aliens who enter the Republic of China through the visa-exemption program may, before the expiration of the stay, apply for a 30 days' single-entry visitor visa, which is not extendable. Application shall be made to the Bureau of Consular Affairs, Ministry of Foreign Affairs or its branch offices in Taichung, Kaohsiung and Hualien.</li> <li>2. Requirements are as follows:(1)a valid passport with two photos, (2)confirmed air tickets, (3)visa fee of NT\$1,200(citizens of countries with reciprocal agreements shall be issued visas gratis) plus a handling fee of NT\$ 800; for U.S. citizens: visa processing fee of NT\$3,600 plus a handling fee of NT\$800.</li> <li>3. The 30 days' duration of stay starts from the next day of arrival and is not extendable.</li> </ol>

### **Landing Visas**

Countries eligible for Landing Visas :	Australia, Austria, Belgium, Canada, Costa Rica, Czech Republic, Finland, France, Germany, Greece, Hungary, Italy, Japan, Republic of Korea , Liechtenstein, Luxembourg, Malaysia, the Netherlands, New Zealand, Norway, Poland, Portugal, Singapore, Spain, Sweden, Switzerland, U.K. and U.S.A.
Requirements:	<ol style="list-style-type: none"> <li>1. a passport valid for at least six months.</li> <li>2. a confirmed return air ticket or an air ticket and a visa for the next destination, and a confirmed seat reservation for departure.</li> <li>3. fill out an application form with two photos.</li> <li>4. visa fee of NT\$ 1,200 (citizens of countries with reciprocal agreements shall be issued visas gratis) plus a handling fee of NT\$ 800; For U.S. citizens: Visa application fee of NT\$3,600 plus a handling fee of NT\$800.</li> <li>5. no criminal record.</li> </ol>
Duration of stay:	30 days (no extension permitted)
Ports of entry:	C.K.S. International Airport, Kaohsiung International Airport.

Application:	<ol style="list-style-type: none"> <li>1. Passengers entering the Republic of China through the C.K.S. International Airport may apply for a landing visa at the Visa Office of Consular Affairs Bureau at the C.K.S. International Airport.</li> <li>2. Passengers eligible for visa-exemption program may enter the Republic of China through the Kaohsiung International Airport, and then apply for a 30 days' single-entry visitor visa at the Bureau of Consular Affairs, Ministry of Foreign Affairs or its branch offices in Taichung, Kaohsiung and Hualien ( see <a href="#">Visa-Exempt Entry</a>).</li> <li>3. Passengers who enter the Republic of China through the Kaohsiung International Airport but are not eligible for visa-exemption program shall apply for a "temporary entry permit" at the Kaohsiung Aviation Police Station for temporary permits. These passengers must change the permit to a visa at the Bureau of Consular Affairs or its Kaohsiung Office within three days, or will be subjected to administrative penalty for overstaying.</li> </ol>
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If you are from a country not listed, then you will need to obtain a visitor's Visa. You can arrange these through your travel agent or through the Taipei Representative Office in your country. When applying for a Visa to come to Taiwan, be sure to inform the Representative people that you are visiting Taiwan to attend the IARU Region 3 Conference in Linkou Taipei, as well as complying with all other information required by the Taiwan Department of Immigration.

Through the Department of Immigration, the CTARL has notified the relevant authorities that the conference is being held, which should assist in obtaining your entry Visa. Full details of what entry requirements you need to meet for your country are available from the Taipei Economic and Cultural Representative Office in your country. If you have Internet access, you can find out more information by contacting the Department's Web Site at <http://www.boca.gov.tw/> and/or <http://www.mofa.gov.tw/>.

**(d) Arrival/Departure Information**

Taoyuan CKS airport (about 40 km away from Taipei) is well serviced by International Airlines. The following airlines have direct flights to and from Asia to Taipei:

China Airlines (CI), Air Macau (NX), Cathay Pacific Airways (CX), Continental Airlines (CO), Far Eastern Air Transport (EF), Japan Asia Airways (EG), Malaysia Airlines (MH), Mandarin Airlines (AE), Northwest Airlines (NW), Pacific Airlines (BL), Philippine Airlines (PR), Royal Brunei Airlines (BI), Thai Airways (TG), TransAsia Airways (GE), Viet Air (VN), Garuda Indonesia airline (GA), Air New Zealand (NZ), Air Nippon (EL), Air Canada (AC), EVA Airways (BR), UNI Airways (B7), Singapore Airlines (SQ), Qantas Airways (QF), United Airlines (UA), KLM Asia (KL), Dragon Airlines (KA).

Upon Arrival in Taipei (CKS airport), it is intended that a representative of the CTARL will meet all delegates, and either directs them to the appropriate taxis or hotel shuttle busses. If large groups of people are arriving on or about the same flight times, then alternative arrangements should be available. Taxi fares from CKS Airport to the Highness hotel are normally no more than around \$900.00NT\$.

### **(e) Local Information**

Currency – The local currency is the New Taiwan Dollar, the rate of exchange is about \$1.0 USD to \$33.0 NTD – Currency Exchange facilities are available at the international airport, as well as at the conference Hotel. All major credit cards are accepted in Taiwan. Automatic Teller Machines are available for those who wish to obtain cash using their credit card.

Climate – The conference is being held during the Taiwan winter season. Temperatures are typically around 15-16 degrees Celsius during the day and between 2-3 degrees Celsius at night. The humidity should be relatively high this time of the year. It often rains here in winter.

Electricity – Taiwan's electricity supply is 120 VAC 60Hz.

Dress – The winter clothes are available.

### **(f) Tourism Information**

Please find enclosed brochures: 1) from the Tourism Bureau, Ministry of Transportation and Communication, and 2) from Taipei City Government; with lots of useful information about your destination. For those with Internet access, further information on Taiwan in particular is available from <http://www.tboc.gov.tw> and/or <http://taiwan.net.tw>.

### **(g) Free Day Activity - Thursday**

Please find the documents enclosed.

### **(h) Partners Program**

The final prices of the Partners program are not yet available, however a proposed itinerary is provided as a guide to the many interesting things that will be on offer. It is intended to keep each day's expenses where possible under \$1,000.00NT\$ including entrance fees, meals and transport. Shopping Excursions of course fall outside this budget.

### **(i) Special Event Station BV0IARU**

Work is being undertaken towards establishing a special event station at the conference hotel. It is issued by the Authority, the special event call sign is BV0IARU. This call sign should be heard on as many bands as possible during the event.

### **(j) Tentative Operating Licenses**

Those delegates and guests wishing to operate their amateur radio while in Taiwan will need to obtain a Tentative Operating License from the CTARL. You will be issued with a BW2/your-mother- call sign, which you can then use anywhere in Taiwan.

You need not to obtain the Tentative Operating License if you work with BV0IARU at the conference hotel ( Highness Hotel – 林口 華夏大飯店).

The following documents should be provided when applying for a license:

- A copy of the applicant's current Amateur licence or certificate of qualifications
- A copy of the applicant's passport or visa
- A completed license application form

### **(k) Contacting the CTARL**

If you need information not included here relating to travelling to Taiwan, Accommodation, and extra curricular activities you can watch the CTARL web site at <http://www.ctarl.org.tw> for conference news or contact either:

**Mr. Jimmy Tsai, BV2AC**  
**CTARL General Secretary**

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TAIWAN

Phone +886-2-29665212

Mobile +886-936-065120

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[bv2qb@ms2.hinet.net](mailto:bv2qb@ms2.hinet.net)

To submit your attendance registration form and room payments to the conference, send your completed Conference Registration Form (and money) to:

#### **R3-Staff**

**c/o Chinese Taipei Amateur Radio League**

**FAX:+886-2-29910041**

**P.O. Box 93, Taipei 100,**  
**TAIWAN**

Please note that this address is strictly for submission of registration forms. All other correspondence must be addressed either to Mr. Jimmy Tsai (BV2AC) or to Mr. Echo Wang (BV2QB) in Taipei.

For queries about the conference agenda, or to submit conference papers, please contact the IARU Region 3 Secretariat in Tokyo, Japan. Attn: Mr. Keigo Komuro, E-mail: [k-komuro@ma.kcom.ne.jp](mailto:k-komuro@ma.kcom.ne.jp)